

# Title I, Part A LEA Allocation and Reservations

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**Federal Funding  
Conference**

**February 2015**

# Distribution of Funds

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U.S. Department of Education

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graph TD; A[U.S. Department of Education] --> B[WI Department of Public Instruction (SEA)]; B --> C[Local School District (LEA)]; C --> D[Title I School];
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WI Department of Public Instruction  
(SEA)

Local School District (LEA)

Title I School

# Allocation of Funds to LEAs

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- The formula is based on:
  - The state's average per pupil expenditure
  - The LEA's count of children from low-income families

U.S. Census Bureau  
Small Area Income and Poverty Estimates  
(SAIPE) are used to determine poverty.

# Allocation of Funds to LEAs

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|        | Basic    | Targeted | Financial Incentive | Concentration |
|--------|----------|----------|---------------------|---------------|
| 15%    | <b>X</b> | <b>X</b> | <b>X</b>            | <b>X</b>      |
| 14.99% | <b>X</b> | <b>X</b> | <b>X</b>            |               |
| 5.00%  | <b>X</b> | <b>X</b> | <b>X</b>            |               |
| 4.99%  | <b>X</b> |          |                     |               |
| 2%     | <b>X</b> |          |                     |               |

LEA Poverty Percentage

# Reservations

## Reservations Subject to Equitable Participation

The amount of reservations to be used for private schools is calculated on the Private School Equitable Participation Summary Report and may be viewed after eligible school allocation amounts are determined

|   |    |            |
|---|----|------------|
| Centralized Services:   | \$ | 111,000    |
| Professional Development:   | \$ | 47,072     |
| Parent Involvement:<br><i>(Minimum 1% required if Title I allocation is \$500,000 or more. 95% of the 1% set aside must be distributed to schools.)</i> | \$ | 78,000     |
| Reservations Subject to Equitable Participation Total:  |    | \$ 236,072 |

## Reservations NOT Subject to Equitable Participation

|  |    |            |
|--|----|------------|
| Administration:<br><i>(Include costs to administer and coordinate Title I services for both the public and private schools.)</i> | \$ | 198,902    |
| Focus School Amount:   | \$ | 233,077    |
| Priority School Amount:  | \$ | 0          |
| Homeless:  | \$ | 297,371    |
| Migrant:   | \$ | 15,000     |
| Preschool:   | \$ | 0          |
| Private School Carryover:  | \$ | 0          |
| Reservations NOT Subject to Equitable Participation Total:   |    | \$ 744,350 |

## Estimated Indirect Costs

Indirect Costs (Click [Here](#) to estimate indirect costs for entire budget.): \$ 238,230

## Budget

Total Funds Available: \$ 6,468,777  
Total Reservations: \$ 1,218,652  
Funds Available for Targeting to Schools: \$ 5,250,125

# Communication and Planning

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## LEA must:

- Consult with teachers, pupil services personnel, principals, and parents of children in participating schools in determining what reservations are needed.
- Consult with private school officials before an LEA makes any decisions that affect the opportunities of eligible private school children to participate in Part A programs.
- Ensure that it provides equitable services to private school children from Title I funds reserved “off the top” for district-wide instructional programs.

# Reservation Categories

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- Reservations subject to equitable participation
- Reservations NOT subject to equitable participation
- Estimated indirect costs
- Reservation Budget Summary

# Equitable Participation

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- Centralized Services
- Professional Development
- Parent Involvement

# Centralized Services

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- Centralized Services is a reservations category that refers to budget items used to provide Title I instructional programming that is not considered administration.
  - One reading specialist that travels between three Title I Schoolwide Schools.
- Funds for staff/salary differential are planned for and budgeted here.

# Professional Development

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- A district must ensure that sufficient resources are devoted to carry out professional development activities effectively in every Title I school. Title I funds may be used to supplement school/district professional development funds. A district may:
  - reserve these resources off the top of the district's Title I allocation
  - use a combination of these approaches specific to their identified needs

# Professional Development

- Who may attend?
  - All school staff in a Schoolwide program
  - School staff in Targeted Assistance programs whose participation will result in better addressing the needs of students receiving Title I support
  - Private school staff who teach Title I students are also eligible for equitable professional development opportunities

# Professional Development

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- Professional development activities of Title I must:
  - Support instructional practices geared to challenging State content standards and create a school environment conducive to high achievement in academic subjects.
  - Support district Title I plans and Schoolwide program plans that are generated by a comprehensive needs assessment and ongoing data analysis.
  - Include strategies for developing curricula and teaching methods that integrate academic and vocational instruction, if appropriate.

# Professional Development

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- Professional development activities of Title I must:
  - Include strategies for identifying and eliminating gender and racial bias in instructional materials, methods, and practices.
  - Be designed by principals, teachers, and other staff in Title I schools. Parents may also be involved.
  - Must follow definition in NCLB, Title IX, Section 9101 (34).

# Parental Involvement

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- Required if allocation is \$500,000 or more.
  - One percent must be reserved for Parent involvement activities.
- Optional if the allocation is less than \$500,000
- Districts and Title I schools must follow the parental involvement requirements whether or not a reservation is taken.

# Parental Involvement

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- **Common activities supported:**
  - Title I annual parent meeting
  - Training for parents
  - Family engagement action team
  
- **Common allowable costs for activities:**
  - Communication (flyers, postage, etc.)
  - Translation and interpretation services
  - Light snacks and general supplies
  - Childcare
  - Transportation for parents
  - Stipends for professional and paraprofessional staff

# Parental Involvement – Is it allowed?

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| School Name | Grade Span | Title I Program |
|-------------|------------|-----------------|
| Cooper El   | K – 5      | SWP             |
| Hillmer El  | K – 5      | TAS             |
| Petski El   | K – 5      | TAS             |
| Ross El     | K – 5      | Not Served      |
| Wilson El   | K – 5      | Not Served      |
| Durst Mi    | 6 – 8      | Not Served      |
| Schmidt Mi  | 6 – 8      | Not Served      |
| Pine Hi     | 9 – 12     | Not Served      |

Pine Meadows School District wants to use their parent involvement reservation to bring in a speaker to teach parents reading to children and invite all their parents from all their elementary schools.

**NOT ALLOWED**

# Parental Involvement – Is it allowed?

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| School Name | Grade Span | Title I Program |
|-------------|------------|-----------------|
| Cooper El   | K – 5      | SWP             |
| Hillmer El  | K – 5      | TAS             |
| Petski El   | K – 5      | TAS             |
| Ross El     | K – 5      | Not Served      |
| Wilson El   | K – 5      | Not Served      |
| Durst Mi    | 6 – 8      | Not Served      |
| Schmidt Mi  | 6 – 8      | Not Served      |
| Pine Hi     | 9 – 12     | Not Served      |

## Which parents could the district invite?

- All parents from Cooper El
- Parents of TI students from Hillmer El and Petski El

## Anyone else?

Yes, parents of TI students attending participating private schools.

# Connect and Share

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- Make eye contact with a person you have never met
- Stand and move together
- Join a group if you have no partner

## **Share:**

- Reservation Uses
- Professional Development from Title I
- Parent Involvement Strategies supported with Title I

# Reservations NOT Subject to Equitable Participation

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- Administration
- Focus/Priority Schools
- Homeless & Migrant
- Preschool
- Private School Carry-Over

# Administration

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An LEA may reserve a maximum of 10 percent of the allocation for direct administrative costs for the Title I program which are reasonable and necessary and do not include any costs for administration of the district or school.

# Administration Example

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For example, salary and fringe for the district administrator or principal is not an allowable cost here, unless it is for an extended contract over and above their regular district contract specifically for Title I-A administration.

# Focus and Priority School Reservations

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LEAs with Focus or Priority Schools have the option to reserve up to 20 percent of Title I-A allocation to implement appropriate strategies (as defined in the ESEA flexibility waiver) to increase student achievement in Focus or Priority schools.

# Focus School Allowable Expenses

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Focus Schools implement a multi-level system of support that improves reading and math scores and graduation rates, including:

- Positive Behavioral Interventions and Supports (PBIS),
- Collaborative staff planning time,
- Core instruction and intervention,
- Professional development, and
- Early warning systems

# Priority Schools Allowable Expenses

Priority schools contract with a state-approved Turnaround Partner to implement whole school reform. TI reservations can be used to support their reform plan, including:

- **Multi-Level System of Support (RtI)**
- **Extended Learning Time**, add at least 300 hours of instruction for all students, including before or after-school learning and extending the school year or day
- **Highly Skilled Educators and Leaders**
- **Positive and Safe Learning Environments**
- **Positive Behavioral Interventions and Supports**
- **Family Engagement**

# Homeless and Migrant Reservations

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- All district Homeless and Migrant students are automatically eligible for Title I.
- Funds may be reserved to provide comparable educationally related support services to students who do not attend participating Title I schools.

# District Preschool

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## **Three possible district preschool options:**

### **Selected students** who:

- Reside in LEA
- Reside in Title I Attendance area

**All students** - only if all schools are schoolwide

**Eligible children** attending other preschool programs such as Head Start, state-funded preschool programs, early learning centers, etc.

- Collaboration must be supplemental
- Must have a transition plan

# Private School Carryover

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- This reservation is **NOT** applicable to the majority of districts. It is grayed out.
- Districts will not be able to enter dollar amounts in the reservation.
- This reservations is for the very small number of districts that failed to provide private school services to private schools that wanted to participate and had students that were eligible for services in the previous school year.

# Indirect Cost

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- Indirect costs are expenses incurred that cannot be credited to an individual project or activity, but are necessary for the general operation of all the sub-recipient's activities. Examples of indirect costs include payroll, human resources, administration, and IT support.
- Each year, DPI determines an indirect cost rate for each LEA. This rate is programmed into the application.
- Additional technical assistance on indirect cost recovery (including budget instructions):

<http://dpi.wi.gov/sites/default/files/imce/wisegrants/pdf/indirect-fed.pdf>

# Estimated Indirect

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## Estimated Indirect Cost Calculation

Friday, January 30, 2015

Total Budget (Allocation and Carryover): 6,468,777

Maximum percentage available for indirect costs: 8.50 %

ESTIMATED maximum amount available for indirect costs for entire budget: \$549,846

# Budgeting Reservations

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## Title I-A Budget Menu

[Update Title I Contact Information](#)

[You Have Chosen to Manage Your Title I-A Allocation](#)

[View Funding Amounts & Enter Carryover Amounts](#)

[Enter Public School Enrollment](#)

[Identify private schools outside of the LEA participating in your Title I-A services](#)

[Enter Private School Enrollment](#)

[Plan Reservations: Enter Reservation Amounts](#)

[Verify Title I Services for Homeless Students](#)

[Enter Eligible School Allocation Amounts](#)

[Enter Reservation Budget](#) / [View Budget Detail Report](#)

[Enter Instructional Budget](#) / [View Budget Detail Report](#)

[Report Menu](#)

# Budgeting Reservations

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## Personnel Section (100 & 200 Objects) - Reservation Budget



|                       |   |                     |  |                      |
|-----------------------|---|---------------------|--|----------------------|
| Reservation Type:     | <input type="text" value="Professional Development"/>         | Assignment:         | <input type="text" value="TI Prof Dev"/> |                      |
| Position:             | <input type="text" value="Coordinator"/>                      | Local WUFAR Detail: | <input type="text"/>                     |                      |
| WUFAR-Description:    | 223900 - Other Instructional Staff Supervision & Coordination |                     | ELO Entity Number:                       | <input type="text"/> |
| Name:                 | <input type="text" value="Enter Teacher EFN"/>                |                     | School:                                  | <input type="text"/> |
| FTE (.01 to 1.0):     | <input type="text"/>  | Estimated Fringe:   | <input type="text"/>                     |                      |
| Estimated Salary:     | <input type="text"/>  |                     |  |                      |
| Detailed Description: | <input type="text"/>  |                     |  |                      |
| Goal:                 | <input type="text"/>  |                     |  |                      |

Add

# Budgeting Reservations

## Title I-A Reservations Budget

### Public Reservations

|            |             |
|------------|-------------|
| Available: | \$1,214,077 |
| Budgeted:  | \$1,202,317 |
| Remaining: | \$11,760    |

### Private Reservations

|            |         |
|------------|---------|
| Available: | \$4,575 |
| Budgeted:  | \$4,576 |
| Remaining: | (\$1)   |

## Reservations Planning

### Administration

|            |           |
|------------|-----------|
| Planned:   | \$198,902 |
| Budgeted:  | \$198,902 |
| Remaining: | \$0       |

### Centralized Services - Public

|            |           |
|------------|-----------|
| Planned:   | \$108,849 |
| Budgeted:  | \$109,096 |
| Remaining: | (\$247)   |

### Centralized Services - Private

|            |         |
|------------|---------|
| Planned:   | \$2,151 |
| Budgeted:  | \$2,171 |
| Remaining: | (\$20)  |